



P.O. Box 520 • 218 N. Main St. • Culpeper, VA 22701  
 (800)-541-2116 • (540)-825-6660 • Fax (540)-825-4961  
[www.ess-services.com](http://www.ess-services.com) VA DW Lab #00115

**AUTHENTICITY RELEASE**

- I have read the Environmental System Service, Ltd. (ESS) sample collection instructions on the back of this form, and the attached well disinfection procedure, if applicable.
- I attest that the following information regarding sample identity and collection is for the sample submitted to the ESS laboratory.
- I attest that I have followed the collection guidelines set by the authority requiring the test, if applicable. (Samples required for real estate sales or refinancing may have specific guidelines regarding who may collect the sample.)
- I acknowledge that ESS personnel did not collect this sample and ESS is therefore released from responsibility concerning the authenticity of the sample and the information provided by the undersigned.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CLIENT INFORMATION: Please print clearly**

Company (if applicable): \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

How would you like results sent to you?  Email: \_\_\_\_\_  
 (select one)

Fax: \_\_\_\_\_ Attn: \_\_\_\_\_

**SAMPLE INFORMATION:**

Location Reference for Analysis Report if different from address listed above: (e.g. sample address/subdivision/lot #/Tax Map ID#)

Sample Point: (e.g. kitchen/bath) \_\_\_\_\_

Collection Date: \_\_\_\_\_ Time: \_\_\_\_\_

Is this a new well system? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, what is the Health Dept. ID #? \_\_\_\_\_

Has the system been disinfected/chlorinated within the past four (4) weeks? Yes \_\_\_\_\_ No \_\_\_\_\_

**Drinking Water Analysis Requested (All payments are due in advance of receiving results)**

**Friday samples are surcharged**

	<b><u>Samples Received</u></b>	
	Monday-Thursday	**Friday**
<input type="checkbox"/> Total Coliform Bacteria and E. coli (Presence/Absence 18 hour).....	\$40	<b>\$80</b>
<input type="checkbox"/> Retest (discount applies to samples retested within 3 month of original failure).....	\$30	<b>\$70</b>
<input type="checkbox"/> Total Coliform Bacteria and E. coli (MPN Bacterial Count – recommended for springs)...	\$60	<b>\$100</b>
<input type="checkbox"/> One time Fax <u>or</u> Email of results .....	N/C (additional fax <u>or</u> email will be \$5 each)	

**ESS Sample Receipt:**

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Initials: \_\_\_\_\_

Prepay? Yes \_\_\_\_\_ No \_\_\_\_\_

ESS Sample ID #: \_\_\_\_\_

Cash \_\_\_\_\_ Check # \_\_\_\_\_ Credit \_\_\_\_\_ Amt. \_\_\_\_\_

Customer #: \_\_\_\_\_ ESS Job #: \_\_\_\_\_

Chain of Custody #



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**PLEASE READ AND UNDERSTAND THE FOLLOWING INFORMATION BEFORE TAKING YOUR SAMPLE. IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT ESS AT THE PHONE NUMBER LISTED ABOVE.**

**SAMPLE COLLECTION AND DELIVERY:**

1. The sample must be collected in a sterile container provided by ESS or by the VA State Laboratory (DCLS).
2. If you have chlorinated a well, **be sure there is no remaining chlorine in the water. Samples containing chlorine are not acceptable for laboratory analysis.** If you are unsure if chlorine remains in the sample, please request a chlorine test kit from the laboratory prior to sample collection. (If a sample is submitted containing excessive chlorine, the test will be invalidated, and charges may apply.)
3. Select a tap from which to collect your water sample. (typically a bathroom, kitchen, laundry tub, or outside tap)

**We advise that you do not collect a sample from the following locations:**

- a. leaking faucet
  - b. faucet with a swivel-type connector
  - c. downstream from a treatment system (water softener or filter) if not maintained regularly
  - d. separate water storage tank
  - e. frost-free faucet
  - f. garden hose
  - g. faucet with a back-flow preventer
4. Wash your hands thoroughly, and remove the aeration screen from the tap (if present).
  5. Disinfect the faucet mouth by wiping the threads thoroughly with isopropyl alcohol.
  6. Adjust the water flow to a slow, even stream and run the cold water for 5-6 minutes.
  7. Remove the plastic seal from the container and remove the cap. Be careful not to touch the inside of the cap and/or bottle. **DO NOT** rinse the sample container. The white powder in the bottle is normal, and is used to neutralize small traces of chlorine that may remain after chlorinating the well.
  8. Fill the sample container to the “rib” near the top of the bottle (marked as “100 ml”). Samples that are under the fill line or filled completely to the cap **will be rejected** by the laboratory. Carefully replace the cap and check for leaks. **Leaking or cracked sample containers will be rejected by the laboratory.**
  9. Bring the sample to the laboratory **as soon as possible**, not to exceed 24 hours after collection. Samples will be accepted up until 4:00 pm. **Keep the sample on ice or refrigerated following collection.**
  10. Verbal results are available after 12:00 noon on the next business day following sample submission. If you wish to call in for verbal results, please be sure to provide the laboratory identification number given to you when the sample was delivered. Results will be emailed or faxed on the following business day by close of business (5 pm). Please note that ESS is closed on Saturday and Sunday.

***All payments are due in advance of receiving results.***